

Department	Standard Components	Room Tag: 3170
Room Name	Office - 4 Person Shared	Room Code: OFF-4P
Net Room Area Briefed	20.0 M2	
No of Rooms	1	
Subtotal of Briefed Area	20.00 M2	
Hours of Operation	8am to 6pm, daily	
Occupancy	Up to 4 staff	
Also covers these Rooms		
Description/ Special Requirements	An Office space to be shared by four persons for carrying out administrative functions in a degree of privacy. The area will allow for group discussions at a small table, if required.	
Amendment	Acoustics: Sound attenuation level - medium; Acoustic privacy required. 10.10.03, - First Draft 08.02.05, - BOB User review, Goup 3 furniture modified 15.12.08, - 2008 AUSHFG Review; FF & FE amended	

Room Fabric and outline specifications

ID	Fabric	Material	Finish	Specification	Selection	Remarks
5060	Ceiling	Acoustic	Prefinished	Drop-in tiles, 600x1200		
6030	Cornice	Aluminium	Powdercoat	24mm shadow angle		
8000	Door protection	Vinyl	Prefinished	Kickplate, 300mm high		Equal to 'Acrovyn',
9002	Doors	Solid Core/ Glass	Paint	Single leaf, half glazed		910mm clear opening, lock set, glazing optional
1149	Floor finish	Carpet	90/10 Wool/ Nylon	Broadloom, 48 oz.		
2010	Skirting	Vinyl	Prefinished	Feather edged, 150 mmH		
3000	Wall finish	Paint	Acrylic, washable			
7001	Windows					Desirable

Fittings and Furniture (FF)

ID	Description	Category	Group	Qty	Selection / Remarks
1250	Blind: Venetian	Metalwork	3	2	to external windows as required
2100	Chair: ergonomic, office	Furniture/ Fitting	3	4	
17250	Pedestal drawer unit: mobile, 660mmH	Furniture/ Fitting	3	1	optional
17250	Pedestal drawer unit: mobile, 660mmH	Furniture/ Fitting	3	4	lockable, under workstations
17255	Pedestal filing unit: mobile, 660mmH	Furniture/ Fitting	3	4	lockable, under workstations
17360	Pinboard: fabric covered	Furniture/ Fitting	1	4	over workstations
20000	Shelving unit: adjustable	Furniture/ Fitting	1	4	for books, over workstations / desks
22780	Table: small	Furniture/ Fitting	3	1	optional, for casual conferences
24100	Waste bin: paper, 20 Litre	Furniture/ Fitting	3	4	
24400	Whiteboard	Furniture/ Fitting	2	1	900x900
24440	Workstation: computer	Furniture/ Fitting	3	4	or desks

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Fixtures, Equipment and associated Services (FE)

ID	Description	Group	Qty	Ele	Data	CdW	HtW	WmW	Tap	Dns	Gas	Selection / Remarks
11400	Computer: PC & monitor	3	4	yes	yes	___	___	___	___	___	___	
41100	Printer: networked	3	1	yes	yes	___	___	___	___	___	___	Shared use, optional
54510	Telephone: handset, standard	3	4	___	yes	___	___	___	___	___	___	

Services

ID	Description	Service Category	Qty	Selection / Remarks
1006	Voice / Data outlet: double	Communications	5	4 outlets for telephone - 1 per workstation
5000	Airconditioning	HVAC		
6000	General fluorescent	Lighting		
6055	Special: task light, built in	Lighting		O/H shelving
9001	GPO: Double	Power	9	2 per workstations; 1 spare for optional printer