

**Room Name** | Office - 4 Person Shared

**Room Number:** OFF-4P

<b>Last modified</b>	01/03/2016
<b>Briefed Area</b>	20.00
<b>Remarks</b>	
<b>Occupancy</b>	Up to 4 staff
<b>Hours of Operation</b>	<input checked="" type="checkbox"/> 8am to 6pm, daily
<b>Acoustics</b>	Sound attenuation level medium, Acoustic privacy is required.
<b>Description or Special Requirements</b>	An Office space to be shared by four persons for carrying out administrative functions in a degree of privacy. The area will allow for group discussions at a small table, if required. Acoustics: Sound attenuation level - medium; Acoustic privacy required.

## Room Fabrics

AusHFG code	Description	Material	Finish	Specification	Comments
1149	Floor finish	Carpet	90/10 Wool/ Nylon	Broadloom, 48 oz.	
3000	Wall finish	Paint	Acrylic, washable		
5060	Ceiling - Acoustic	Acoustic	Prefinished	Drop-in tiles, 600x1200	
8000	Door protection	Vinyl	Prefinished	Kickplate, 300mm high	Equal to 'Acrovyn',
9002	Door - 910mm	Solid Core/ Glass	Paint	Single leaf, half glazed	910mm clear opening, lock set, glazing optional
7001	Windows				Desirable
6030	Cornice	Aluminium	Powdercoat	24mm shadow angle	
2010	Skirting	Vinyl	Prefinished	Feather edged, 150 mmH	

## Fittings and Furniture

AusHFG code	Description	Group	Qty	Comments
FF-1250	Blind - Venetian	3	2	to external windows as required
FF-17250	Pedestal drawer unit - mobile, 660mmH	3	4	lockable, under workstations
FF-17255	Pedestal filing unit - mobile, 660mmH	3	1	optional
FF-17255	Pedestal filing unit - mobile, 660mmH	3	4	lockable, under workstations
FF-17360	Pinboard - fabric covered	1	4	over workstations
FF-20000	Shelving unit - adjustable	1	8	for books, over workstations / desks
FF-2100	Chair - ergonomic, office	3	4	
FF-22660	Table - round	3	1	
FF-24400	Whiteboard	2	1	900x900
FF-24440	Workstation - computer	3	4	or desks
FF-5824	Waste bin - general	3	4	

## Fixtures, Equipment and associated Services

AusHFG code	Description	Grp	Qty	Ele	Data	CdW	HtW	WmW	Tap	Dns	Gas	Comments
FE-11400	Computer - PC & monitor	3	4	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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AusHFG code	Description	Grp	Qty	Ele	Data	CdW	HtW	WmW	Tap	Dns	Gas	Comments
FE-41100	Printer - networked	3	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Shared use, optional
FE-54510	Telephone - handset, standard	3	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

## Service Requirements

AusHFG code	Description	Comments
S-5000	Airconditioning	
S-6000	General fluorescent	
S-6055	Special: task light, built in	under O/H cupboards

## Services

AusHFG code	Description	Group	Qty	Comments
S-9001	GPO: Double		9	
S-1006	Voice / Data outlet: double		5	1 outlet for telephone
S-5000	Airconditioning		1	
S-6000	General fluorescent		1	
S-6200	Light switches		5	
S-6055	Special: task light, built in		8	under O/H cupboards