

Room Name | Office - Single Person, 12m2

Room Number: OFF-S12

Last modified	01/03/2016
Briefed Area	12.00
Remarks	
Occupancy	1 staff member; up to 2 visitors
Hours of Operation	<input checked="" type="checkbox"/> 8am to 6pm, daily
Acoustics	Sound attenuation level medium, Acoustic privacy is required.
Description / Special Requirements	A Single Person Office 12 m2 is provided for a Director or other senior Manager to carry out administrative functions in a degree of privacy. The room size allows for a small meeting area within the room. An external outlook is desirable. Acoustics: Sound attenuation level - medium; Acoustic privacy required.

Room Fabrics

AusHFG code	Description	Material	Finish	Specification	Comments
1130	Floor finish	Carpet	90/10 Wool/ Nylon	Carpet tiles	
3000	Wall finish	Paint	Acrylic, washable		
5060	Ceiling - Acoustic	Acoustic	Prefinished	Drop-in tiles, 600x1200	
9007	Door - 910mm	Solid Core/ Safety glass	Paint	Single leaf, half glazed	
7001	Windows				Desirable
2591	Door protection			Kickplate 300mm high	
6030	Cornice	Aluminium	Powdercoat	24mm shadow angle	
2010	Skirting	Vinyl	Prefinished	Feather edged, 150 mmH	

Fittings and Furniture

AusHFG code	Description	Group	Qty	Comments
FF-17250	Pedestal drawer unit - mobile, 660mmH	3	1	lockable, under workstation
FF-17360	Pinboard - fabric covered	1	1	Optional
FF-2100	Chair - ergonomic, office	3	1	
FF-22660	Table - round	3	1	small meeting table
FF-24440	Workstation - computer	3	1	
FF-2600	Chair - visitor, office	3	3	
FF-3400	Coathook	1	1	
FF-4331	Cupboard - tambour unit (full)	3	1	
FF-5824	Waste bin - general	3	1	
FF-5828	External window dressing	3	0	If external window provided
FF-24405	Whiteboard - magnetic	2	1	

Fixtures, Equipment and associated Services

AusHFG code	Description	Grp	Qty	Ele	Data	CdW	HtW	WmW	Tap	Dns	Gas	Comments
FE-11400	Computer - PC & monitor	3	1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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AusHFG code	Description	Grp	Qty	Ele	Data	CdW	HtW	WmW	Tap	Dns	Gas	Comments
FE-54520	Telephone - handset, handsfree	3	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
FE-32500	Light: task, portable	1	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Optional depending on tasks being undertaken

Service Requirements

AusHFG code	Description	Comments
S-5000	Airconditioning	
S-6000	General fluorescent	

Services

AusHFG code	Description	Group	Qty	Comments
S-9001	GPO: Double	1	3	
S-1006	Voice / Data outlet: double	1	1	1 outlet for telephone
S-5000	Airconditioning	1	1	
S-6000	General fluorescent	1	1	
S-6200	Light switches	1	1	