

Part C - Design for Access, Mobility, OHS and Security

APPENDIX C

Checklists

Name of HPU: _____ (Print and sign one per HPU)

Agreed Role Delineation Level: _____

No	Item		
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	Corridors:	Yes	No
	Do corridors comply with the relevant legislation, regulations and AusHFG recommendations?	<input type="checkbox"/>	<input type="checkbox"/>
	Are the minimum 'required' widths adequate and 'fit for purpose' e.g. bed transport, passing, etc.?	<input type="checkbox"/>	<input type="checkbox"/>
	Do corridor widths comply with AS1428.1 'Circulation spaces at doorways in a continuous accessible path of travel'?	<input type="checkbox"/>	<input type="checkbox"/>
	In patient care areas do corridor widths and clear door widths comply with BCA Part D (door/corridor width) correlation requirements?	<input type="checkbox"/>	<input type="checkbox"/>
	Are ramps and stairs designed to comply with all requirements, e.g. BCA, OHS, patient emergency evacuation procedures?	<input type="checkbox"/>	<input type="checkbox"/>
	Has provision been made for areas where bariatric equipment may be stored or used?	<input type="checkbox"/>	<input type="checkbox"/>

	Ceilings	Yes	No
	Do ceiling heights comply with the relevant regulations, Aust HGF recommendations, are they 'fit for purpose'?	<input type="checkbox"/>	<input type="checkbox"/>
	For ceiling mounted items of equipment, are space requirements adequate and support provided for?	<input type="checkbox"/>	<input type="checkbox"/>
	Are ceiling systems, access and finishes 'fit for purpose' and in compliance with relevant regulations and AusHFG recommendations?	<input type="checkbox"/>	<input type="checkbox"/>
	Are ceilings secure in pharmacies, other areas where drugs are stored and other areas assessed as having a safety / security risk?	<input type="checkbox"/>	<input type="checkbox"/>

	Doors	Yes	No
	Do door swings and clear opening widths / heights comply with the relevant regulations, AusHFG recommendations? (refer corridors)	<input type="checkbox"/>	<input type="checkbox"/>
	Are doorset clear opening heights / widths and hardware 'fit for purpose'?	<input type="checkbox"/>	<input type="checkbox"/>
	Are appropriate and adequate door protection, and viewing panels provided?	<input type="checkbox"/>	<input type="checkbox"/>
	Do doorsets, seals, ventilation undercuts or grilles provide the minimum required and briefed acoustic ratings?	<input type="checkbox"/>	<input type="checkbox"/>

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	Windows	Yes	No
	Have all patient rooms used for overnight stay been provided with external windows?	<input type="checkbox"/>	<input type="checkbox"/>
	Do all external windows have restricted access?	<input type="checkbox"/>	<input type="checkbox"/>
	Do all external windows have access for cleaning, do room layouts permit cleaning from within the building where this is designed for?	<input type="checkbox"/>	<input type="checkbox"/>
	Do sill heights allow horizontal views when seated or from beds?	<input type="checkbox"/>	<input type="checkbox"/>
	Does glass type allow adequate daylight transmission or affect colour rendition?	<input type="checkbox"/>	<input type="checkbox"/>
	Do glazed assemblies and installation details satisfy all OHS, safety and security requirements, including cleaning, occupancy and use?	<input type="checkbox"/>	<input type="checkbox"/>

	Floor finishes	Yes	No
	Are the floor finishes, and skirtings for each room and corridor 'fit for purpose' for each area?	<input type="checkbox"/>	<input type="checkbox"/>
	Do the floor finishes selected comply with AS1428.1 for 'surface on a continuous accessible path of travel'?	<input type="checkbox"/>	<input type="checkbox"/>
	Do the floor finishes selected comply with ESD, OHS employee and occupant safety, and 'slip resistance' rating requirements?	<input type="checkbox"/>	<input type="checkbox"/>
	Do opening thresholds comply and are they 'fit for purpose' for weather, acoustics, air pressure, OHS, safety, fire rating etc.?	<input type="checkbox"/>	<input type="checkbox"/>
	Do junctions between different floor finishes reduce the risk of STF identify changes in slip resistance and gradient?	<input type="checkbox"/>	<input type="checkbox"/>
	Are the requirements of AS1428.4 for tactile ground surface indicators met?	<input type="checkbox"/>	<input type="checkbox"/>
	Do selections satisfy infection control criteria and policy?	<input type="checkbox"/>	<input type="checkbox"/>
	Do material and design at external openings and entry / exit ways comply with regulatory and safety criteria?	<input type="checkbox"/>	V

	Wall finishes, Wall protection	Yes	No
	Do wall finishes satisfy BCA fire hazard indices, ESD and 'fit for purpose' requirements i.e. impact damage, smooth / hygienic, cleaning regimes?	<input type="checkbox"/>	<input type="checkbox"/>
	Are the wall and corner protection and the location adequate and 'fit for purpose'?	<input type="checkbox"/>	<input type="checkbox"/>
	Are junctions with floor finishes / skirtings 'fit for purpose', e.g. wet areas, infection control?	<input type="checkbox"/>	<input type="checkbox"/>

	Signage	Yes	No
	Does signage comply with relevant legislation and regulations?	<input type="checkbox"/>	<input type="checkbox"/>
	Is the wayfinding and signage specified consistent, appropriate, and sufficient and provided in accordance with prescribed policies and/or AusHFG?	<input type="checkbox"/>	<input type="checkbox"/>
	Do ceiling mounted or building elements / equipment conflict / obscure signs. Do ceiling mounted signs conflict / obscure other statutory signs?	<input type="checkbox"/>	<input type="checkbox"/>

	Noise reduction, Acoustics	Yes	No
	Does the planning and building design meet the AusHFG recommendations, acoustic brief, Standards or other requirements?	<input type="checkbox"/>	<input type="checkbox"/>
	Have special needs been met, including provision of quiet, low stimulus rooms in mental health units and emergency departments?	<input type="checkbox"/>	<input type="checkbox"/>
	Do the selected finishes support/fixings provide the required acoustic ratings and meet regulatory and functional requirements?	<input type="checkbox"/>	<input type="checkbox"/>
	Does the facility and site design address adequately external noise sources? e.g. helicopter movement, vehicles and plant?	<input type="checkbox"/>	<input type="checkbox"/>

	Occupational Health and Safety	Yes	No
	Have mechanisms been established for consultation with employees on the OHS, security and welfare aspects of the design?	<input type="checkbox"/>	<input type="checkbox"/>
	Has proactive hazard identification been initiated and risk assessments carried out where potential hazards are identified?	<input type="checkbox"/>	<input type="checkbox"/>
	Have risk elimination/control strategies been incorporated into the design?	<input type="checkbox"/>	<input type="checkbox"/>

	Security	Yes	No
	Has a security risk assessment of the facility and site been conducted, completed and implemented as applicable e.g. To AS4485, with AS4485.2, Appendix B, 'Security Checklist' or to individual jurisdiction or other adopted Security Checklists?	<input type="checkbox"/>	<input type="checkbox"/>
	Does the facility and site comply with the relevant requirements of AS4485.1 and/or with the relevant legislation, security policies and guidelines within each jurisdiction and with AusHFG recommendations?	<input type="checkbox"/>	<input type="checkbox"/>
	Does the facility and site comply with CPTED principles?	<input type="checkbox"/>	<input type="checkbox"/>
	Have adequate CCTV surveillance and recording (DVR) capacity and coverage been provided?	<input type="checkbox"/>	<input type="checkbox"/>
	Risk elimination/control strategies incorporated into design?	<input type="checkbox"/>	<input type="checkbox"/>

	Has the security of car parking facilities been adequately addressed including access routes to and from car parking?	<input type="checkbox"/>	<input type="checkbox"/>
	Has the security of loading docks, stores, mail rooms and other Back of House and service areas been addressed?	<input type="checkbox"/>	<input type="checkbox"/>
	Has the security of all engineering services including supply, plant, plant rooms, intakes/exhausts, systems and distribution elements been addressed?	<input type="checkbox"/>	<input type="checkbox"/>

Checked and certified by:

Name: _____

Date:

Company: _____

Position _____

Signature: _____