

## AX APPENDICES

### AX.01 Schedule of Accommodation

A generic schedule of accommodation for an adult mental health inpatient unit with twenty or thirty beds is shown below.

The 'Room/ Space' column describes each room or space within the Unit. Some rooms are identified as 'Standard Components' (SC) or as having a corresponding room which can be derived from a SC. These rooms are described as 'Standard Components –Derived' (SC-D). The 'SD/SD-C' column identifies these rooms and relevant room codes and names are provided.

All other rooms are non-standard and will need to be briefed using relevant functional and operational information provided in this HPU.

In some cases, Room/ Spaces are described as 'Optional' or 'o'. Inclusion of this Room/ Space will be dependent on a range of factors such as operational policies or clinical services planning.

#### MAIN ENTRANCE / RECEPTION

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2 20 Beds	Qty x m2 30 Beds	Remarks
AIRLE-10	Airlock - Entry, 10m2	Yes	1 x 10	1 x 10	Wind protection/security.
RECL-10	Reception / Clerical, 10m2	Yes	1 x 10	1 x 12	
WAIT-10	Waiting, 10m2	Yes	1 x 10	1 x 15	
WAIT-SEC	Waiting - Secure, 6m2	Yes	1 x 6	1 x 6	
WCAC	Toilet - Accessible, 6m2	Yes	1 x 6	1 x 6	
WCPU-3	Toilet - Public, 3m2	Yes	1 x 3	2 x 3	Optional.
INTF	Interview room	Yes	2 x 14	2 x 14	Added 2m2 for second door.

(The above facility is required only in a stand alone unit)

## GENERAL / OPEN ZONE

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2 20 Beds	Qty x m2 30 Beds	Remarks
1BR-MH	1 Bed Room - Mental Health, 14m2	Yes	14 x 14	22 x 14	
2BR-MH	2 Bed Room - Mental Health, 28m2	Yes	1 x 28	1 x 28	Optional. May be 2 extra single rooms or may be modified for family care.
ENS-MH	Ensuite - Mental Health, 5m2	Yes	15 x 5	23 x 5	
	1 Bed Room - Mental Health - Special, 18m2		18	18	Adjust number of standard bedroom numbers as necessary. For bariatric consumers or mothers with baby.
	Ensuite - Mental Health - Special, 6m2		6	6	1 per 1 Bed Room - Special.
BHWS-B	Bay – Handwashing, Type B	Yes	2 x 1	3 x 1	Optional recessed bays in corridors - 1 per 8 beds. May be replaced with alcohol-based hand rubs - see Part D
	Kitchen		1 x 10	1 x 12	Sized for consumer use.
SSTN-14	Staff Station, 14m2	Yes	1 x 14	1 x 18	Dependent on staffing level.
OFF-CLW	Office - Clinical Workroom	Yes	1 x 15	1 x 25	
DINR	Dining - Patients	Yes	1 x 40	1 x 60	Overall size of dining and recreational areas based on 7.5m2 per person - refer to Note 2.
LNPT-10	Lounge - Patient / Family, 10m2	Yes	2 x 10	3 x 10	One may be designated for a special group.
	TV / Music Room		1 x 20	1 x 30	
	Multifunction Activity Area		1 x 40	1 x 60	
	Occupational Therapy Room		1 x 21	1 x 21	Refer to Note 1 - Multifunction Activity Area. Lockable store to be included in room.
	Gymnasium		1 x 20	1 x 30	Optional.
WCPT	Toilet - Patient, 4m2	Yes	1 x 4	1 x 4	For consumer use from activity areas.
	Courtyard		1 x 120	1 x 180	Based on 7.5m2 per person and 100% utilisation / occupancy - refer to Note 3.
LAUN-MH	Laundry - Mental Health	Yes	1 x 8	1 x 8	May be used for ADL as per POE OH&S reviews.
BLIN	Bay - Linen	Yes	1 x 2	2 x 2	Lockable. Additional space may be needed for blanket, bedspread and pillow storage.
STPP	Store - Patient Property	Yes	1 x 6	1 x 8	
	Discounted Circulation (%)		32%	32%	

## Notes:

- Note 1: 0.7m2 per bed with minimum area of 21m2. Optional area. This area may be added to the Multifunction Activity Area or Dining Area.
- Note 2: Lounge/dining/activity areas – 7.5m2 per person.
- Note 3: Outdoor areas – 7.5m2.
- Note 4: Terrace – minimum area 20m2.
- Note 5: Consult rooms/Interview (inpatient only use) 1 per 5 beds.
- Note 6: Examination/assessment rooms – minimum 1 per unit.

# HIGH DEPENDENCY ZONE

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2 20 Beds	Qty x m2 30 Beds	Remarks
	Secure Entry Lobby		1 x 10	1 x 10	If no Secure Entry Zone.
1BR-MH	1 Bed Room - Mental Health, 14m2	Yes	4 x 14	6 x 14	
ENS-MH	Ensuite - Mental Health, 5m2	Yes	4 x 5	6 x 5	Optional.
	Toilet - Patient, 4m2		2 x 4	2 x 4	If not ensuite, 2 male, 2 female.
	Shower - Patient, 4m2		1 x 4	2 x 4	
SSTN-14	Staff Station, 14m2	Yes	1 x 14	1 x 18	Depending on staff numbers.
BHWS-B	Bay - Handwashing, Type B	Yes	1 x 1	1 x 1	
	Lounge / Dining / Activities Room		1 x 40	1 x 60	Based on 10m2 per person. May be sub-divided / partitioned. Refer to Note 1.
SECL	Seclusion Room	Yes	1 x 15	1 x 15	Optional. Shared with General / Open Unit. Additional space for a sitting area as part of the seclusion space and access to a secure courtyard – see clause 134.021.023.
	Secured Courtyard		1 x 40	1 x 60	Based on 10m2 per person. Refer to Note 2.
	Discounted Circulation (%)		32%	32%	

## Notes:

- Note 1: Lounge/dining/activity areas – 10m2 per person.
- Note 2: Outdoor areas – 10m2 per person.
- Note 3: Consult rooms/Interview (inpatient only use) 1 per 5 beds.
- Note 4: Examination/assessment rooms – minimum 1 per unit.

# SECURE ENTRY ZONE

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2 20 Beds	Qty x m2 30 Beds	Remarks
	Police / Ambulance Enclosed Transfer Area		1 x 20	1 x 20	
AIRLE-10	Entry - Airlock, 10m2	Yes	1 x 10	1 x 10	Needs to accommodate a consumer and escort staff on a trolley.
	Gun Safe Alcove		1 x 2	1 x 2	Within police/ambulance area.
CONS	Consult Room	Yes	1 x 14	1 x 14	
ENS-MH	Ensuite - Mental Health, 5m2	Yes	1 x 5	1 x 5	Optional.
CONS	Consult Room	Yes	1 x 14	1 x 14	Consistent with other consult/assessment spaces.
SHDEC	Shower - Decontamination, 8m2	Yes	1 x 8	1 x 8	As per local authority requirements – could be added space to Police/ambulance secure area.
	Discounted Circulation (%)		32%	32%	

# SHARED CLINICAL SUPPORT AREAS

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2 20 Beds	Qty x m2 30 Beds	Remarks
STPS-8	Store - Photocopy / Stationery, 8m2	Yes	1 x 8	1 x 8	Unless located in reception zone.
STFS-10	Store - Files, 10m2	Yes	1 x 8	1 x 10	
INTF	Interview Room	Yes	4 x 14	6 x 14	Added 2m2 for second door. Based on 1 per 5 beds. For inpatient services only. May also be used as a family room.
MEET-12	Meeting Room, 12m2	Yes	1 x 15	1 x 30	Staff and Group / Family Therapy.
MEET-L-20	Meeting Room, 20m2	Yes	1 x 20	1 x 20	
OFF-S9	Office - Single Person, 9m2	Yes	1 x 9	1 x 9	Nursing manager
OFF-2P	Office - 2 Person Shared, 12m2	Yes	1 x 12	1 x 12	5.5m2 per registrar.
STDR-10	Medication Room	Yes	1 x 6	1 x 8	
TRMT	Treatment Room	Yes	1 x 16	1 x 16	Includes spatial allowance for Resuscitation Trolley (1.5m2).
DTUR-10	Dirty Utility, 10m2	Yes	1 x 10	1 x 10	
STEQ-14	Store - Equipment, 14m2	Yes	1 x 12	1 x 16	
STGN-9	Store - General, 9m2	Yes	1 x 9	1 x 12	
CLRM-5	Cleaner's Room, 5m2	Yes	1 x 5	1 x 5	
DISP-8	Disposal Room, 8m2	Yes	1 x 8	1 x 8	Includes recycling bins.
WCST	Toilet - Staff, 3m2	Yes	2 x 3	2 x 3	Optional if main amenities too remote.
	Discounted Circulation (%)		32%	32%	

# STAFF OFFICES & AMENITIES (DETERMINED BY STAFF ESTABLISHMENT)

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2 20 Beds	Qty x m2 30 Beds	Remarks
OFF-S12	Office - Single Person, 12m2	Yes	1 x 12	1 x 12	Director
OFF-S9	Office - Single Person, 12m2	Yes	9	9	Number determined by staff establishment. Staff Specialists.
	Office - Single Person, 9m2	Yes	1 x 9 (o)	1 x 9	Mental Health Service Manager.
	Office - Workstation, 5.5m2		5.5	5.5	Number determined by staff establishment and workstation size. For a range of Medical, Nursing, Allied Health and Administrative staff.
STPS-8	Store - Photocopy / Stationery, 8m2	Yes	1 x 8	1 x 8	May be incorporated as open plan space allocation.
MEET-L-20	Meeting Room, 20m2	Yes	1 x 20	1 x 30	
SRM-15	Staff Room, 15m2	Yes	1 x 15	1 x 20	
BHWS-B	Bay - Handwashing, Type B	Yes	1 x 1	1 x 1	
PROP-2	Property Bay - Staff	Yes	1 x 3	1 x 3	
SHST	Shower - Staff, 3m2	Yes	1 x 2	1 x 2	
WCST	Toilet - Staff, 3m2	Yes	2 x 3	2 x 3	
	Courtyard		1 x 20	1 x 30	
	Discounted Circulation %		20 - 25%	20 - 25%	Depending on unit size.

The above are examples of spaces only – reference should be made to individual jurisdictions specific staff office accommodation policies.

The discounted circulation allowances are recommended as a starting point for briefing a typical unit. Refer Part C for a Schedule of Circulation Areas for other parts of a health facility.

Circulation percentages will vary as a result of the configuration of the unit, including the use of a racetrack arrangement or double loaded corridors. The actual spatial allocation will depend on the role delineation of the service, the re-use of existing buildings and the skill of the individual designer.

The provision of appropriate areas for circulation requirements should be tested during the preliminary design phases.