

## AX APPENDICES

### AX.01 Schedule of Accommodation

The services profile and size of an Ambulatory Care Unit varies depending on the service location and role delineation/service level.

A generic Schedule of Accommodation is shown below and lists generic spaces that can be combined to form an Ambulatory Care Unit. Sizes and quantities of each space will be determined in accordance with service need and operational policy.

The 'Room/ Space' column describes each room or space within the Unit. Some rooms are identified as 'Standard Components' (SC) or as having a corresponding room which can be derived from a SC. These rooms are described as 'Standard Components –Derived' (SC-D). The 'SD/SD-C' column identifies these rooms and relevant room codes and names are provided.

All other rooms are non-standard and will need to be briefed using relevant functional and operational information provided in this HPU.

In some cases, Room/ Spaces are described as 'Optional' or 'o'. Inclusion of this Room/ Space will be dependent on a range of factors such as operational policies or clinical services planning.

#### ENTRY/RECEPTION/WAITING

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2	Qty x m2	Qty x m2	Remarks
			6 Rooms	12 Rooms	16 Rooms	
AIRLE-10	Airlock - Entry, 10m2	Yes	1 x 10	1 x 10	1 x 10	Only provided when located on a stand-alone site or where a dedicated external entry is provided.
RECL-10	Reception / Clerical, 10m2	Yes	1 x 9	1 x 9	1 x 12	
STFS-10	Store - Files, 10m2	Yes	1 x 6	1 x 8	1 x 10	Not required if paperless systems are being used.
WAIT-20	Waiting, 20m2	Yes	1 x 15	1 x 28	1 x 40	Waiting will be arranged to achieve separation between groups and ages.
PLAP-10	Play Area - Paediatrics, 10m2	Yes	1 x 10	1 x 10	1 x 10	
BWD-1	Bay – Water Dispenser	Yes	Shared	1 x 1	1 x 1	
WCAC	Toilet - Accessible, 6m2	Yes	1 x 6	1 x 6	1 x 6	
WCPU-3	Toilet - Public, 3m2	Yes	1 x 3	1 x 3	2 x 3	
PAR	Parenting Room	Yes	Shared	Shared	1 x 6	Optional inclusion if not located nearby.
	Discounted Circulation %		32%	32%	32%	

## Australasian Health Facility Guidelines

### PATIENT AREAS

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2	Qty x m2	Qty x m2	Remarks
	Outpatient Clinics		6 Rooms	12 Rooms	16 Rooms	See Note 1 above.
CONS	Consult Room	Yes	5 x 12	10 x 12	12 x 12	
INTF	Interview Room	Yes	1 x 12	1 x 12	1 x 12	See Note 2 above.
TRMT	Treatment Room	Yes	-	1 x 14	2 x 14	
	Treatment Room - Mental Health		1 x 14	1 x 14	1 x 14	Inclusion only needed where community mental health services are part of the scope.
MEET-L-20	Meeting Room, 20m2	Yes	-	1 x 20(o)	1 x 20(o)	Use for group activities and/or education.
WCPT	Toilet - Patient, 4m2	Yes	1 x 4	1 x 4	1 x 4	Additional visitor amenities are provided at the entry.
	Medical Day Treatment		4 Spaces	6 Spaces	12 Spaces	See Note 2 above.
TRMT-CHE	Treatment Bay	Yes	4 x 9	5 x 9	11 x 9	Acute treatment spaces; may include dialysis chair.
1BR-H-12	1 Bed Room, 12m2	Yes	-	1 x 12	1 x 12	Allocation is indicative only and inclusion will be dependent on local requirements.
ENS-ST	Ensuite - Standard, 5m2	Yes		1 x 5	1 x 5	
PBTR-H-6	Patient Bay - Holding, 6m2		1 x 6	1 x 6	1 x 6	Pre/post treatment; inclusion depends on operational policy.
WCPT	Toilet - Patient, 4m2	Yes	1 x 4	1 x 4	2 x 4	Additional visitor amenities are provided at the entry.
	Discounted Circulation %		32%	32%	32%	

#### Notes:

- Note 1: The clinical rooms indicated below are indicative only.
- Note 2: Add 2m2 if rooms are used for mental health services. Additional space allocated for second egress.
- Note 3: In smaller health services, medical day treatment spaces and rooms may be used for a variety of functions including IV therapy services, chemotherapy and renal dialysis.

### CLINICAL SUPPORT

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2	Qty x m2	Qty x m2	Remarks
			6 Rooms	12 Rooms	16 Rooms	
BBEV-OP	Bay - Beverage, Open Plan, 4m2	Yes	1 x 4(o)	1 x 4(o)	1 x 4(o)	May be shared between entry and treatment areas.
BLIN	Bay - Linen	Yes	1 x 2	1 x 2	1 x 2	Includes storage for pillows.
BPATH	Bay - Pathology	Yes	-	-	1 x 3(o)	Optional.
BRES	Bay - Resuscitation	Yes	1 x 1.5	1 x 1.5	1 x 1.5	
CLRM-5	Cleaner's Room, 5m2	Yes	Shared	Shared	1 x 8	Shared with an adjacent service.
CLUR-12	Clean Utility / Medication Room, 12m2	Yes	1 x 10	1 x 12	1 x 14	Incl. medications, may also be used for pre-packaged cytotoxic drug storage.
DTUR-5	Dirty Utility - Sub, 8m2	Yes	1 x 8	1 x 8	1 x 10	May include Disposal Room function when dedicated room not provided.
DISP-8	Disposal Room, 8m2	Yes	Shared	Shared	1 x 8	Shared with an adjacent service.
OFF-CLW	Office - Clinical Workroom	Yes	-	-	1 x 12	Staff work, handovers, etc.
SSTN-10	Staff Station, 10m2	Yes	1 x 8	1 x 10	1 x 12	
STEQ-14	Store - Equipment, 14m2	Yes	1 x 8	1 x 9	1 x 12	Combined.
STGN-9	Store - General, 9m2	Yes	-	-	1 x 9	
	Discounted Circulation %		32%	32%	32%	

#### Notes:

- Note 4: For specific requirements to support renal dialysis service or chemotherapy production, refer to HPU 620 Renal Dialysis Unit and HPU 560 Pharmacy Unit. This information has not been included in this Schedule of Accommodation.
- Note 5: Services with large teaching roles may require a staff only corridor or similar arrangement to facilitate supervision and easy access. This space has not been included in the clinical support space.

**STAFF AREAS**

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2	Qty x m2	Qty x m2	Remarks
			6 Rooms	12 Rooms	16 Rooms	
MEET-L-20	Meeting Room, 20m2	Yes	-	-	1 x 18	
OFF-S9	Office - Single Person, 9m2	Yes	-	-	1 x 9	Optional. Nursing Manager, dependent on local management arrangements.
	Office – Workstation, 5.5m2		-	1 x 5.5	1 x 5.5	
	Office – Workstation, 4.4m2		1 x 4.4	1 x 4.4	1 x 4.4	
PROP-2	Property Bay - Staff	Yes	1 x 2	1 x 2	1 x 2	Indicative only and space allocation will be dependent on staff numbers and local policies.
WCST	Toilet - Staff, 3m2	Yes	Shared	1 x 3	1 x 3	Number in accordance with staff profile.
	Discounted Circulation %		32%	32%	32%	