

AX APPENDICES

AX.01 Schedule of Accommodation

The size and requirements for a Sterilizing Services Unit will vary according to jurisdictional policies and local requirements.

A schedule of accommodation based on two scenarios: a two sterilizer and four sterilizer Units. These schedules are indicative only. Services can use the tool, Calculating Major Medical Equipment Requirements, to assist in assessing specific requirements.

The functional space does not include an allocation for a range of engineering systems (e.g. RO plant, chemical dosing systems etc). This space allocation should be included in engineering plant.

The 'Room/ Space' column describes each room or space within the Unit. Some rooms are identified as 'Standard Components' (SC) or as having a corresponding room which can be derived from a SC. These rooms are described as 'Standard Components –Derived' (SC-D). The 'SD/SD-C' column identifies these rooms and relevant room codes and names are provided.

All other rooms are non-standard and will need to be briefed using relevant functional and operational information provided in this HPU. In some cases, Room/ Spaces are described as 'Optional' or 'o'. Inclusion of this Room/ Space will be dependent on a range of factors such as operational policies or clinical services planning.

STERILIZING SERVICES UNIT - ENTRY

ROOM CODE	ROOM/SPACE	SC	Qty x m ²	Qty x m ²	REMARKS
			2 steam sterilizers	4 steam sterilizers	
OFF-S9	Office – Single Person, 9m2	Yes	1 x 9	1 x 9	Unit Manager
OFF-S12	Office – 2 Person, Shared, 12m2	Yes	-	1 x 12 (o)	Dependent on staff establishment. May accommodate supervisor and educator.
STPS-8	Store - Photocopy / Stationery, 8m2	Yes	1 x 8	1 x 8	
	Discounted circulation		20%	20%	

STERILIZING SERVICES UNIT - PROCESSING AREAS

Note 1: Assumes a dedicated entrance is provided the Receiving/ Cleaning. Decontamination area for the delivery and dispatch of loan equipment and the delivery of used RMD.

Note 2: This space allocation assumes and includes pass-through equipment including batch washers and a pass through cabinet. In larger services, this may include automated loading systems. For the purposes of this indicative schedule of accommodation, two to three batch washers are assumed for a two steam sterilizer scenario and three to six for the four steam sterilizer scenario.

Note 3: Hand hygiene facilities will be located throughout. Type B basins should be briefed in reprocessing areas. Numbers and locations will depend on layout and size. Refer to Part D Infection Prevention and Control for further details.

ROOM CODE	ROOM/SPACE	SC	Qty x m2	Qty x m2	REMARKS
			2 steam sterilizers	4 steam sterilizers	
	RECEIVING/ CLEANING/ DECONTAMINATION				
	Loan Equipment - Receipt/ Dispatch		1 x 35	1 x 50	
	Receiving Area - Used Items		1 x 20	1 x 35	
	Trolley Wash		1 x 15	1 x 15	
	Cleaning / Decontamination		1 x 60	1 x 95	
	PACKING/ STERILIZATION				
	Packing / Clean Workroom		1 x 60	1 x 95	
	Sterilizer - Steam		1 x 20	1 x 40	Includes plant
	Sterilizer Loading / Unloading/ Cooling		1 x 30	1 x 60	Plus spare trolleys
	Sterilizer - ETO		0	1 x 25 (o)	Free standing plus anteroom, aeration cabinet and plant. Many services will not use this equipment and replace with alternatives such as other low temperature technology
	Sterilizer - Low Temperature		1 x 6	6	Free-standing. No. larger services needs to be determined as multiple units may be used.
	DISPATCH				
	Dispatch - Other Clinical Services		1 x 10	1 x 15	e.g. IPUs, ED and Critical Care Units. Assumes RMD are returned and stored at the point of use.
	Dispatch – Operating Theatres		1 x 20	1 x 40	Should be contiguous with Sterilizer Loading / Unloading/ Cooling. Assumes RMD are returned and stored in Operating Theatres
	Discounted circulation		20%	20%	

STERILIZING SERVICES UNIT - SUPPORT AREAS

Note 4: Assumes a dedicated entrance is provided the movement of clean stock.

ROOM CODE	ROOM/SPACE	SC	Qty x m2	Qty x m2	REMARKS
			2 steam sterilizers	4 steam sterilizers	
DISP-8	Disposal Room	Yes	1 x 8	1 x 10	Access to external corridor
STGN-9	Store – General	Yes	1 x 12	1 x 20	Bulk goods receipt, deboxing, linen
CLRM-5	Cleaners Room, 5m2	Yes	1 x 5	1 x 5	Within Unit
	Discounted circulation		20%	20%	

STERILIZING SERVICES UNIT - STAFF AREAS

ROOM CODE	ROOM/SPACE	SC	Qty x m2	Qty x m2	REMARKS
			2 steam sterilizers	4 steam sterilizers	
WCST	Toilet – Staff, 3m2	Yes	3	3	No. to suit staff numbers.
CHST-10	Change – Staff (Male/ Female), 10m2	Yes	2 x 10	2 x 14	Could be shared with adjacent OR. Includes shower, toilet and lockers
SMR-15	Staff Room	Yes	1 x 12	1 x 15	Could be shared with adjacent OR
MEET-15	Meeting Room, 15m2	Yes	-	1 x 15	
	Discounted Circulation		20%	20%	

ENDOSCOPY REPROCESSING UNIT

Note 5: This space will be collocated with Procedure Rooms used to support an endoscopy service. It is assumed that staff working in reprocessing areas will share staff amenities with those provided for staff working in the procedure rooms.

Note 6: Should pass through AFER be used, the space allocations may vary as loading space will be needed in the dirty zone.

ROOM CODE	ROOM/SPACE	SC	Qty x m2	Qty x m2	REMARKS
			2 Rooms	4 Rooms	
	Scope Reprocessing – dirty zone		1 x 8	1 x 10	
	Scope Reprocessing – clean zone		1 x 9	1 x 12	If possible, direct access from Endoscopy Rooms
	Endoscope Store		1 x 2	1 x 4	This may be located with the clean zone with pass through cupboards used so that clinical staff can easily retrieve scopes without entering
	Discounted circulation		20%	20%	