

AX APPENDICES

AX.01 Schedule of Accommodation

The content and size of a community health centre varies depending on the location, services provided and patient throughput.

A schedule of accommodation follows that lists generic spaces that can be combined to form a community health centre. Sizes and quantity of each space will need to be determined on a case by case basis. When a Centre requires specialist services requiring specialist rooms, this information will be found in other HPUs such as:

- AusHFG Part B: HPU 250 Ambulatory Mental Health Unit;
- AusHFG Part B: HPU 140 Rehabilitation/ Allied Health;
- AusHFG Part B: HPU 620 Renal Dialysis Unit;
- AusHFG Part B: HPU 155 Ambulatory Care Unit; and
- AusHFG Part B: HPU 280 Oral Health Unit.

The 'Room/ Space' column describes each room or space within the Unit. Some rooms are identified as 'Standard Components' (SC) or as having a corresponding room which can be derived from a SC. These rooms are described as 'Standard Components –Derived' (SC-D). The 'SD/SD-C' column identifies these rooms and relevant room codes and names are provided.

All other rooms are non-standard and will need to be briefed using relevant functional and operational information provided in this HPU.

In some cases, Room/ Spaces are described as 'Optional' or 'o'. Inclusion of this Room/ Space will be dependent on a range of factors such as operational policies or clinical services planning.

MAIN ENTRANCE AND WAITING AREAS

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2	Remarks
	Entry Canopy		1 x 30	Allows for ambulances
AIRLE-10	Airlock - Entry, 10m2	Yes	1 x 10	
	Main Entry		1 x 12	Directly adjacent to reception and waiting area.
RECL-15	Reception / Clerical, 15m2	Yes	1 x 20	Up to 4 staff - may include administration function, or combined administration/clerical staff.
STFS-20	Store - Files, 20m2	Yes	20	Active medical records, secure, ready access from reception and clinical areas. Storage and layout needs to be compliant with standards. Size assumes that some services utilising electronic medical record systems.
STFS-10	Store - Files, 10m2	Yes	15	Archived medical records, secure, may be remote from main work areas. Size assumes that some services utilising electronic medical record systems.
OFF-4P	Office - 4 Person Shared, 20m2	Yes	20	Administration: size varies according to size of facility, may be combined with reception function.
OFF-S9	Office - Single Person, 9m2	Yes	9	Centre Manager; if provided, adjacent to Reception and administration areas.
WAIT-30	Waiting, 30m2	Yes	30	20+ clients, prams, etc. information display, view from reception, adjacent to child play area.
WAIT-30	Waiting, 30m2	Yes	30	Allows for up to 20 clients waiting. Size and distribution depends on client numbers and mix.
PLAP-10	Play Area - Paediatric, 10m2	Yes	10	Should relate to sub-waiting areas, especially for Child and Family Services.
PAR	Parenting Room	Yes	1 x 6	
WCPU-3	Toilet - Public, 3m2	Yes	3	Near Waiting Area. Number dependent on size and service mix.
WCAC	Toilet - Accessible, 6m2	Yes	1 x 6	
BWC	Bay - Wheelchair Park	Yes	1 x 4	Wheelchairs, prams etc.
	Discounted Circulation		25-32%	

Space allocations assumes a single main entry and shared visitor amenities.

PATIENT AREAS

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2	Remarks
CONS	Consult Room	Yes	12	14m2 for child-related services
INTF	Interview Room	Yes	12	Suitable for childhood related services, family therapy, mental health, and drug and alcohol counselling.
TRMT	Treatment Room	Yes	14	Multi-functional, used on programmed basis. ready access from waiting areas.
MEET-L-20	Meeting Room, 20m2	Yes	20	Up to 15 people and pay include requirements for telehealth.
MEET-L-30	Meeting Room, 30m2	Yes	Up to 40	1 x external access for after-hours use. Consider telehealth requirements.
	Observation Room		9	One way window to (medium) meeting room. Optional - CCTV solutions may be used.
PTRY	Pantry	Yes	8	For (large) meeting room/s
WCPT	Toilet - Patient, 4m2	Yes	4	
	Discounted Circulation		25-32%	

ADL assessment space has not been included (e.g. kitchen and bathroom) as these activities are best undertaken in patients' homes.

CLINICAL SUPPORT AREAS

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2	Remarks
BHWS-B	Bay - Handwashing, Type B	Yes	1	Distributed as required
BLIN	Bay - Linen	Yes	2	Depends on operational policies
BRES	Bay - Resuscitation	Yes	1.5	
CLRM-5	Cleaner's Room, 5m2	Yes	5	
CLUR-14	Clean Utility / Medication Room, 14m2	Yes	14	Also for medications
DTUR-12	Dirty Utility, 12m2	Yes	12	Optional provision
DISP-8	Disposal Room, 8m2	Yes	8	May instead be a secure waste holding area located outside.
STEQ-20	Store - Equipment, 20m2	Yes	20	More than one may be required e.g. physiotherapy equipment, OT mobility aids, medical equipment etc.
	Discounted Circulation		25-32%	

SPECIALIST AREAS - PHARMACOTHERAPY UNIT

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2	Remarks
	Dispensary		14	
	Dosing Areas		4	
OFF-3P	Office - 3 Person Shared, 15m2	Yes	15	
WCPU-3	Toilet - Public, 3m2	Yes	3	Specimen collection
WAIT-10	Waiting, 10m2	Yes	15	6 - 10 people
	Discounted Circulation		25-32%	

Other specialist areas are described in HPUs including: 140 Rehabilitation/ Allied Health Unit 155 Ambulatory Care Unit, 155 Ambulatory Mental Health Unit, 280 Oral Health Unit and 620 Renal Dialysis Unit.

STAFF AREAS

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2	Remarks
WCST	Toilet - Staff, 3m2	Yes	3	Number depends on FTEs
SHST	Shower - Staff, 3m2	Yes	3	
OFF-S9	Office - Single Person, 9m2	Yes	9	Depends on staffing and operational policies.
	Office - Workstation		4.4 - 5.5	Number and size depends upon staffing profile and local policies.
SRM-25	Staff Room, 25m2	Yes	25	May include library / resources; size depends upon size of service.
PROP-2	Property Bay - Staff	Yes	2	Numbers depend on operational policy.
STPS-8	Store - Photocopy / Stationery, 8m2	Yes	8	
	Discounted Circulation		25%	

Space allocations assume centralised provision of staff amenities and offices.

SERVICE ENTRY / EXIT

AusHFG Room Code	Room / Space	SC / SC-D	Qty x m2	Remarks
	Service Entry Loading Bay			Need for this, and its size depends on facility size
	Waste Holding Area			Depends on size of facility.
	Discounted Circulation		25-32%	