

05 APPENDICES

5.1 SCHEDULE OF ACCOMMODATION

The schedule of accommodation below includes recommended areas for all elements of a Mortuary / Autopsy unit as described above. Project teams will need to adjust the area allocations to align with the proposed scope of the unit. Not all facilities will include autopsy units and body viewing areas.

The capacity of each area will also need to be confirmed on a project-by-project basis and spatial allocations adjusted accordingly. This is particularly relevant to the capacity of the body holding area, number of autopsy rooms to be provided and number of viewing rooms required.

External areas are not included in the schedule of accommodation but will need to include a vehicle bay, in an external weatherproof area. This must be adjacent to the Mortuary and will provide waiting space and parking for funeral directors' vehicles and other vehicles, screened from public view. Where viewing facilities are provided it is highly desirable that access to an outdoor space is provided off the public waiting area.

For recommended spatial allocations relating to small rural health services, including Multipurpose Services (MPS), refer to HPU 350 Multipurpose Service Unit.

The 'Room / Space' column describes each room or space within the Unit. Some rooms are identified as 'Standard Components' (SC) or as having a corresponding room which can be derived from a SC. These rooms are described as 'Standard Components –Derived' (SC-D). The 'SD/SD-C' column identifies these rooms and relevant room codes and names are provided.

All other rooms are non-standard and will need to be briefed using relevant functional and operational information provided in this HPU.

In some cases, Room / Spaces are described as 'Optional' or 'o'. Inclusion of this Room / Space will be dependent on a range of factors such as operational policies or clinical services planning.

Body Reception

| AusHFG Room Code | Room / Space | SC / SC-D | Qty | m2 | Remarks |
|------------------|---------------------------|-----------|-----|-----|---|
| MOR-BR | Body Reception Area | Yes | 1 | 7 | Entry / exit point for signing bodies in and out. |
| BHWS-B | Bay - Handwashing, Type B | Yes | 1 | 1 | |
| | Discounted Circulation | | | 20% | |

Body Holding

| AusHFG Room Code | Room / Space | SC / SC-D | Qty | m2 | Remarks |
|------------------|------------------------|-----------|-----|-----|--|
| MOR-BH | Mortuary -Body Holding | Yes | 1 | 24 | May be provided as a bank of refrigerated cabinets or walk in cool room. This standard component assumes 9 individual body cabinets (3x3 tiers) with one tier providing bariatric capacity. Space allocation includes manoeuvring/ loading space. 12m2 recommended for storage of 3 bodies, 45m2 for 21 bodies and 60m2 for 36 bodies. Includes hand wash basin. |
| BMEQ-4 | Bay - Mobile Equipment | Yes | 1 | 3 | For ward trolley and/or mobile lifting equipment |
| BPPE | Bay - PPE | Yes | 1 | 0.5 | |
| BLIN | Bay - Linen | Yes | 1 | 2 | |
| CLRM-5 | Cleaners Room | Yes | 1 | 5 | Shared with Autopsy Suite if provided. |
| DISP-8 | Disposal Room | | 1 | 8 | Shared with Autopsy Unit if provided. Area allocation will depend on size of unit and provision of autopsy service. |
| | Discounted Circulation | | | 20% | |

Waiting / Viewing

The inclusion of a waiting / viewing area will depend on local operational policies. Some facilities are moving towards operational models whereby the viewing function occurs on the clinical unit.

The SOA below assumes one viewing room is provided. For large units where more than one viewing room is required, a series of 'sub-wait' areas may be provided, collocated with each viewing room.

| AusHFG Room Code | Room / Space | SC / SC-D | Qty | m2 | Remarks |
|------------------|-------------------------|-----------|-----|-----|---|
| MOR-W | Mortuary - Waiting | Yes | 1 | 9 | Accommodates up to 5 people, includes optional water dispenser. Access to outdoor area is highly desirable. |
| MOR-VR | Mortuary - Viewing Room | Yes | 1 | 8 | Accessed from viewing room and cool store. |
| BS-1 | Bay - Storage | Yes | 1 | 1 | Viewing linen / apparel. Can be shared between multiple viewing rooms or space may be incorporated within the viewing room for services with one viewing room only. |
| | Discounted Circulation | | | 20% | |

Autopsy Unit

The inclusion of an autopsy unit will depend on the scope of the project, acknowledging that most jurisdictions are implementing centralised models for autopsy services whereby both coronial and non-coronial are centralised to a small number of facilities across a jurisdiction.

The SOA below assumes the provision of one autopsy room. This will need to be adjusted to suit larger facilities.

An optional CT room and associated support areas may be considered for specialised / coronial units. If this is included in scope refer to HPU 440 Medical Imaging Unit.

| AusHFG Room Code | Room / Space | SC / SC-D | Qty | m2 | Remarks |
|------------------|-------------------------------|-----------|-----|-----|---|
| CHST-10 | Change - Staff (Male/ Female) | Yes | 2 | 8 | Male and female (if required) includes property locker (full length lockers and hooks), shower, toilet and bench. |
| ANRM | Anteroom | Yes | 1 | 6 | Include area to don / doff boots, hand wash basin, hooks, dirty linen skips. |
| MOR-AU | Mortuary - Autopsy Room | Yes | 1 | 30 | Includes emergency eye wash / shower. |
| | Observation Area | | 1 | 10 | Minimum of 1 to be provided per autopsy suite. Orientation to autopsy room will depend on the type of autopsies being undertaken ie. coronial or non-coronial. |
| | Store - Tissue Samples | | 1 | 6 | Storage of tissue samples in formalin until they can be disposed of. Sized to meet type and volume of cases per year, eg coronial autopsies will require long term secure storage of tissues. |
| | Store - Flammable Liquids | | 1 | 1 | |
| | Office - Workstation | | | 4.4 | Number of workstations required will be dependent on staff profile. |
| | Discounted Circulation | | | 20% | |

Optional Areas

The inclusion of the optional areas below is dependent on the service scope, local clinical and/or operational requirements and opportunities to share with adjacent areas. The requirement for each area should be confirmed on a project by project basis and included where it is essential to meet the service need.

As noted above the inclusion of waiting or viewing areas as part of the Mortuary Unit will depend on local operational policies relating to body viewing. The inclusion of autopsy rooms will depend on the service scope.

| AusHFG Room Code | Room / Space | SC / SC-D | Qty | m2 | Remarks |
|--------------------------|---------------------------|-----------|-----|--------|---|
| Body Reception | | | | | |
| | Bay - Weight | | 1 | 2 (o) | Optional. Weighing of bodies may be provided via trolleys. |
| OFF-S9 | Office - Single Person | Yes | 1 | 9 (o) | Optional. For administration duties |
| Body Holding | | | | | |
| | Procedure Room - Mortuary | | 1 | 20 (o) | Optional and provided when an Autopsy Unit is not required yet there is some requirement to collect clinical information. Referred to as visual examinations. |
| WCST | Toilet - Staff | Yes | 1 | 3 (o) | Optional, only provided where Autopsy Unit is not collocated as additional amenities provided in this circumstance. |
| Waiting / Viewing | | | | | |
| INTF | Interview Room | Yes | 1 | 12 (o) | Optional. May be shared with an adjacent department or waiting room may be utilised. For family meetings with social work, pastoral care, counsellor's, police etc. |
| WCAC | Toilet - Accessible | Yes | 1 | 6 (o) | Optional. To be provided if not located nearby |