

05 APPENDICES

5.1 SCHEDULE OF ACCOMMODATION

The following schedules of accommodation provide indicative area allocations for Satellite and In-Centre Dialysis Units. The scenarios provided reflect a range of unit sizes and are based on common staffing profiles for the different types of units. However, the overall unit capacity will be determined through clinical services planning and will reflect the required staffing ratios, acknowledging that this may change over time depending on the patient profile.

Larger sized units will need to be scaled up in accordance with the guidance provided below relating to support areas.

The service model and patient profile will impact on the required spatial allocations, including consideration of the need for training facilities. The number of treatment spaces and the provision of training areas will be informed by detailed clinical services planning.

The 'Room / Space' column describes each room or space within the unit. Some rooms are identified as 'Standard Components' (SC) or a corresponding room which can be derived from a SC. These rooms are known as 'Standard Components - Derived' (SC-D).

Entry, Reception and Waiting

AusHFG Room Code	Room / Space	SC / SC-D	Satellite Unit				In-Centre Unit				Remarks
			10 Chairs		20 Chairs		6 Chairs		12 Chairs		
			Qty	m2	Qty	m2	Qty	m2	Qty	m2	
WAIT-10	Waiting	Yes	1	20	1	40	1	10	1	20	Area recommendation is indicative and will depend on the no. of people to be accommodated, opportunities to stagger appointment times and options for alternative approaches to waiting eg central hospital facilities/cafe. A high proportion of patients will have mobility aids and carers for support. 1.2m2 recommended per seat, 1.5m2 per wheelchair space. Smaller allocation for in-centre units given smaller number of outpatients. Refer to optional reception area below.
MEET-12	Meeting Room	Yes	1	18	1	30	1	12	1	20	For family meetings, staff meetings, multidisciplinary meetings, community training and other functions. Vide Conferencing required.
BHW	Bay - Weight	Yes	1	2	1	2	1	2	1	2	Ensure design supports access from mobility aids eg scooters. Includes wheelchair scales.
BMEQ-4	Bay - Mobile Equipment	Yes	1	3	1	4	1	2	1	3	For storage of mobility aids and wheelchairs
WCPU-3	Toilet - Public	Yes	2	3	3	3	1	3	2	3	Directly access from the waiting room. Door location should not permit a view into the toilet
	Discounted Circulation		32%		32%		32%		32%		

Treatment Areas

AusHFG Room Code	Room / Space	SC / SC-D	Satellite Unit				In-Centre Unit				Remarks
			10 Chairs		20 Chairs		6 Chairs		12 Chairs		
			Qty	m2	Qty	m2	Qty	m2	Qty	m2	
SSTN-10	Staff Station	Yes	1	10	2	10	1	10	1	14	Area to be adjusted depending on staff profile. Higher ratio of staff to patients on in-centre units. Space may need to be subdivided in larger units. Include electronic journey board (not visible to public).
BPTS	Bay - Pneumatic Tube	Yes	1	1	1	1	1	1	1	1	
PBTR-RD-A PBTR-RD-B	Patient Bay - Renal Dialysis	Yes	9	9	18	9	5	9	10	9	Mix of recliners vs bed bays within these units to be determined based on the patient profile. Bays may be arranged in pods for appropriate cohorting of patients. Refer to optional acute bed bay for in-centre units below.
1BR-H-12	1 Bed Room	Yes	1	12	2	12	1	12	2	12	Number of isolation rooms to be determined based on local infection control requirements. Refer to optional ensuite below.
BHWS-B	Bay - Handwashing, Type B	Yes	3	1	6	1	2	1	4	1	One handwashing basin per three open bays or part thereof.
	Bay - PPE	Yes	1	0.5	1	0.5	1	0.5	1	0.5	A Personal Protective Equipment Bay (one shared between two rooms) outside the isolation room.
WCAC	Toilet - Accessible	Yes			1	6			1	6	For use by patients in open treatment bays
ENS-ACC	Ensuite - Accessible	Yes	1	7	1	7	1	7	1	7	For use by patients in open treatment bays. Shower required for ad hoc instances.
	Discounted Circulation		38%		38%		38%		38%		

Support Areas

AusHFG Room Code	Room / Space	SC / SC-D	Satellite Unit				In-Centre Unit				Remarks
			10 Chairs		20 Chairs		6 Chairs		12 Chairs		
			Qty	m2	Qty	m2	Qty	m2	Qty	m2	
CLUR-12	Clean Store / Medication Room	Yes	1	12	1	14	1	12	1	14	Larger allocation per chair for in-centre units due to higher volume of medications.
BLIN	Bay - Linen	Yes	1	2	2	2	1	2	1	2	Cupboard or trolley bay to hold clean laundry
BRES	Bay - Resus	Yes	1	1.5	1	1.5	1	1.5	1	1.5	Adjacent to staff station
BMEQ-4	Bay - Mobile Equipment	Yes	2	2	2	4	2	2	2	4	Consumable trolleys, IVs, BP machines, ultrasound, WOWs when not in use. Additional area per chair required on in-centre units.
BBEV-OP	Bay - Beverage, Open Plan	Yes	1	4	1	6	1	4	1	5	To receive and issue light meals and beverages for patients.
DTUR-10	Dirty Utility	Yes	1	8	1	10	1	8	1	10	Appropriate disposal unit required for corrosive dialysate concentrate. Refer to HPU Section 2.2.11.
STBK-20	Store - Bulk	Yes	1	18	1	34	1	14	1	22	For dialysis fluid storage. Must be placed on the perimeter of the Unit and be accessible by a pallet lifter. Shelving must have 100kg weight capacity and shelves need to be at least 400mm apart or adjustable.
WTPL	Water Treatment Plant Room	Yes	1	18	1	22	1	18	1	18	Close to treatment areas to reduce piping runs. 18m2 will support a unit of up to 12 chairs. 22m2 will support a unit up to 24 chairs. Final arrangement will depend on type / manufacturer of RO equipment procured.
	Technician Room / Equipment Clean Up	Yes	1	12	1	20	1	8	1	14	For the servicing of dialysis machines. All machines require connection to power and plumbing. Ultrasound probes are also routinely reprocessed in this room.
	Equipment Store		1	10	1	18	1	6	1	12	This is usually combined with the Technician Room above. For storage of spare machines, portable RO units and other equipment. Area requirement will depend on need to store home dialysis equipment. All machines require connection to power and plumbing. Training machines may be stored with training areas if dedicated service provided.
DISP-8	Disposal Room	Yes	1	3	1	5	1	3	1	5	Bay for waste.
CLRM-5	Cleaner's Room	Yes	1	5	1	5	1	5	1	5	
	Discounted Circulation		25%		25%		25%		25%		

Staff Areas

Staff work areas and amenities will be allocated in line with local jurisdictional policies.

AusHFG Room Code	Room / Space	SC / SC-D	Satellite Unit				In-Centre Unit				Remarks
			10 Chairs		20 Chairs		6 Chairs		12 Chairs		
			Qty	m2	Qty	m2	Qty	m2	Qty	m2	
OFF-S9	Office - Single Person	Yes		9		9		9		9	Number and area allocation will depend on staff profile and local jurisdictional policies.
	Office – Workstation			4.4		4.4		4.4		4.4	Number and area allocation will depend on staff profile and local jurisdictional policies.
SRM-15	Staff Room	Yes	1	10	1	14	1	10	1	14	Discreet section of the Unit. Size will be dependent on staff profile. Larger staff ratio per chair for in-centre services. Direct access required as staff are unable to leave the unit.
WCST	Toilet - Staff	Yes	1	3	2	3	1	3	2	3	Discreet location. Access to a shower may also be required. Access to accessible toilet also required.
PROP-2	Property Bay - Staff	Yes	1	0.5	1	1	1	0.5	1	1	Discreet and secure location. Adjacent to Staff Room.
	Discounted Circulation		25%		25%		25%		25%		

Optional Areas

The inclusion of the optional areas below is dependent on the service scope and local clinical and/or operational requirements. The requirement for each area should be confirmed on a project by project basis and included where it is essential to meet the service need.

Where there is a developed program of training for home-based dialysis as approved in the Service Plan, a dedicated space is to be provided. For some services, a multi-function space may be appropriate that can be used for some training and/or selected procedural work such as the insertion of catheters etc.

The optional 12m² renal dialysis treatment bay may be provided for a proportion of bays within in-centre units to accommodate the additional equipment required to manage high acuity patients. The proportion of beds provided at this larger size will depend on the patient profile and the relative mix of inpatients and outpatients attending the unit.

AusHFG Room Code	Room / Space	SC / SC-D	Satellite Unit		In-Centre Unit		Remarks				
			10 Chairs	20 Chairs	6 Chairs	12 Chairs					
Entry, Reception & Waiting											
RECL-10	Reception / Clerical	Yes	1	8 (o)	1	10 (o)	1	6 (o)	1	8 (o)	Optional. Inclusion will be dependent on size of unit and resourcing. Design to ensure staff safety.
STPS-8	Store - Photocopy / Stationery	Yes	1	4 (o)	1	6 (o)	1	3 (o)	1	4 (o)	Adjacent to the reception/clerical area to hold printers, stationery etc.
CONS	Consult Room	Yes	1	12 (o)	1	12 (o)	1	12 (o)	1	12 (o)	Optional. May be provided through collocated outpatient clinics.
INTF	Interview Room	Yes	1	12 (o)	1	12 (o)	1	12 (o)	1	12 (o)	Optional, depending on service need and potential to share with adjacent services.
TRMT	Treatment / Training Room		1	14 (o)	1	14 (o)	1	14 (o)	1	14 (o)	Optional, dependent on access to adjacent treatment / procedure room in outpatient or inpatient services and provision of training. Where there is a developed program of training as approved in the Clinical Services Plan dedicated training space/s will be required. Locate to enable flexible use for treatment during peaks in demand.
	Office – Workstation			4.4 (o)		4.4 (o)		4.4 (o)		4.4 (o)	Optional. Requirement will depend on staffing profile and provision of training services. Refer to local jurisdictional policies regarding staff work area allocations. Staff offices / workstations also included under staff areas below.
WCAC	Toilet - Accessible	Yes	1	6 (o)	2	6 (o)	1	6 (o)	1	6 (o)	Optional, may be located with adjacent service. Directly access from the waiting room. Door location should not permit a view into the toilet.
Treatment Areas											
	Treatment Bay - Renal Dialysis, Acute Bed Bay	Yes						12 (o)		12 (o)	Optional. Larger sized bay for high acuity patients within in-centre units. Mix of recliners vs bed bays within these units to be determined based on the patient profile.
ENS-ST	Ensuite - Standard	Yes	1	5 (o)	2	5 (o)	1	5 (o)	2	5 (o)	Optional. Associated with isolation rooms, however these are rarely used for patients on haemodialysis and can be an infection control risk if used sparingly. Requirements will depend on local operational and infection control advice.
Support Areas											
BS-4	Bay - Storage		1	1 (o)	1	2 (o)	1	1 (o)	1	1 (o)	Optional, only required if significant travel distance to bulk store.