

Room Name	Meeting Room, 9m2		Room Number	MEET-9
Revision	6			
Issue Date	24.06.2022			
BRIEFING				
Briefed Area	9.00 m ²			
Hours of Operation	Available 24 Hours			
Occupancy	Up to 4 seated			
Acoustics	Sound attenuation level high, Acoustic privacy is required.			
Remarks				
Description / Special Requirements	<p>A small multipurpose room for staff interviews, meetings, education and training activities. This room may also function as a 'breakout' room in an open workstation environment. Requirement for Hearing Augmentation to be confirmed.</p> <p>Videoconferencing systems and AV equipment are not required in all 9m² meeting rooms, particularly where most use is for ad hoc meetings with BYO devices. Provision of equipment and services will need to be confirmed based on service requirements.</p> <p>Additional Considerations:</p> <ul style="list-style-type: none"> Video conferencing systems and AV equipment will be dependent on service requirements and local ICT policies. The display system, sound system, microphone, room and video conferencing control and supporting AV equipment must be carefully considered to provide a cohesive solution for users. Where a camera is provided for video conferencing the furniture layout should be considered to allow for visibility of users within the field of view. To support video conferencing, decor should be light/neutral and free from busy patterns within the camera view for optimal image quality. Room booking panels may be provided to suit service/facility approach to room scheduling. Acoustics to be carefully considered to ensure appropriate sound levels, particularly with video conferencing equipment provided, and to reduce noise transfer to/from adjacent areas for privacy and to reduce disruption. Background noise (e.g. from air conditioning) should be minimised. Hard surfaces may be covered to reduce reverberation as required. For small meeting spaces suitable for use with patients please refer to the Interview Room Standard Component. Ready access to a telephone in an adjacent space may be required to answer pagers. An external outlook is desirable. 			
SERVICES				
Electrical	BODY PROTECTED	<input type="checkbox"/>	CARDIAC PROTECTED	<input type="checkbox"/>
HVAC	AIRCONDITIONING	<input checked="" type="checkbox"/>	AIRCONDITIONING: hepa filtered	<input type="checkbox"/>
	AIRCONDITIONING: positive pressure	<input type="checkbox"/>	AIRCONDITIONING: negative pressure	<input type="checkbox"/>
	EXHAUST: room exhaust	<input type="checkbox"/>	VENTILATION	<input type="checkbox"/>
Lighting	LIGHTING: colour corrected	<input type="checkbox"/>	LIGHTING: dimmable	<input type="checkbox"/>
	LIGHTING: downlights	<input type="checkbox"/>	LIGHTING: downlights, dimmable	<input type="checkbox"/>
	LIGHTING: fluorescent/LED, downlights	<input type="checkbox"/>	LIGHTING: fluorescent/LED, flush with ceiling, tamper proof	<input type="checkbox"/>
	LIGHTING: fluorescent/LED, general	<input checked="" type="checkbox"/>	LIGHTING: indirect	<input type="checkbox"/>
Security / Nurse Call	NURSE CALL SYSTEM	<input type="checkbox"/>		

Room Fabrics

AusHFG code	Description	Comment
CLTI-002	CEILING: acoustic, drop-in tiles, 600 x 1200	
CLCN-009	CORNICE: wall trim fixing	

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Room Number MEET-9

AusHFG code	Description	Comment
DWGL-005	DOOR: 910mm c/o, single leaf, observation panel, solid core/glass, paint	optional lockable
DWPR-001	DOOR PROTECTION: kickplate, to 300 AFFL	
FLCP-006	FLOOR FINISH: carpet, carpet tiles, 90/10 wool/nylon	
FLSK-009	SKIRTING: vinyl, feather edged, 150H, prefinished	
WLWA-004	WALL FINISH: paint, acrylic, washable	
DWWH-005	WINDOW	desirable

Fittings, Furniture and Equipment (FF&E) Items

AusHFG code	Description	Group	Qty	Comment
FQCW-016	BIN: waste, general, 20L	3	1	
DWWD-004	BLIND: roller	3	1	
FIHR-006	BRACKET: for display screen, wall mounted	2	1	optional
FQBS-059	CHAIR: meeting rom, stackable	3	4	
ITAV-063	COMPUTER: AV system	1	1	optional
ITAV-006	CONTROL PANEL: AV system, wall mount	3	1	optional; may be wall mounted or on table top
ITAV-062	CONTROL PANEL: room booking system	1	1	optional
ITAV-051	DISPLAY SCREEN: audio visual	3	1	optional
ITAV-090	SOUNDBAR: AV system, camera, speaker and microphone	2	1	optional; functions may be provided by individual items dependent on local ICT policies and service requirements
FQTA-023	TABLE: rectangular, 1500L x 900W, work height	3	1	
FIBM-019	WHITEBOARD: fixed, magnetic	2	1	

Engineering Services

AusHFG code	Description	Group	Qty	Comment
ELGP-208	GPO: double, wall mounted	1	4	3 are optional, to suit video conferencing and AV equipment as required
ITIN-026	OUTLET: data, double RJ45, wall mounted	1	1	
ITIN-046	OUTLET: data, quad RJ45, wall mounted	1	1	optional, to suit video conferencing and AV equipment as required
ITIN-016	OUTLET: data, single RJ45, wall mounted	1	2	optional, 1 to room booking panel and 1 to video conferencing control panel if provided
ELBO-015	SWITCH: light, single	1	1	